

Kannur University (Internal Quality Assurance Cell) Actions Taken on the Minutes of the IQAC meeting held on 09.09.2021.		
Sl. No.	Decision	Action
1.	Decided that the Pro Vice Chancellor and the 7 criteria conveners shall visit the Kannur University campuses to review the preparedness vis-à-vis each criterion and to give necessary guidance to the concerned for the remaining activities. The current state of the usage of the Learning Management System will also be verified. The visit will commence on 13.09.2021. The Director of Physical Education shall also join the team.	The team visited all campuses and reviewed the preparedness for Peer Team Visit. Necessary guidance was given to the concerned on the remaining activities.
2.	Decided to recommend that courses in Gender Studies, Women's Writing, Environmental Studies, Human Values etc. which are now part of particular programs be offered as open electives. Prof. Sadasivan C., Department of Biotechnology & Microbiology shall prepare a list of such courses and forward to the Vice Chancellor urgently.	Prof. Sadasivan prepared the list of courses and forwarded to the Vice Chancellor.
3.	Prof. Sadasivan C. is to prepare a draft concept note on curriculum revision with the assistance of Dr. Jayaprakash R. K., School of Pedagogical Sciences and forward to the Vice Chancellor at the earliest.	Prof. Sadasivan prepared the concept note and forwarded to the Vice Chancellor.
4.	Badminton courts and halls for Yoga are to be set up on all campuses. Director of Physical Education is entrusted with the task.	Yoga halls were set up. Work of badminton courts is in progress.
5.	Decided to arrange an internal presentation based on the SSR about the infrastructure.	Presentation arranged.
6.	Works related to the fixing of sign boards shall be completed by 23.09.2021.	Sign boards fixed on all campuses.
7.	Registrar to prepare a policy document on the maintenance of infrastructure and circulate to the Heads of the Departments, Course Directors, Assistant Directors etc.	Draft of the document is being prepared.
8.	A booklet/brochure on the facilities for the sports and cultural activities are to be prepared at the earliest. Director of Physical Education is entrusted with the task.	Prepared and presented to the NAAC Peer Team.
9.	A booklet on the activities of the Students	Prepared and presented to the NAAC

	Union during the assessment period shall be prepared. The Chairperson of the Students Union is entrusted with the task.	Peer Team.
10.	A common notification for the appointment of doctors and nurses on all campuses shall be issued.	Notification issued.
11.	Maps of each campus shall be prepared. Department of Geography is entrusted with the task.	Maps prepared and fixed on campuses.
12.	Boards displaying the details of various statutory bodies, committees etc. are to be fixed.	Boards fixed.
13.	All criterion conveners are to prepare a report on the aspects related to their criterion and send to the Vice Chancellor by 13/09/2021 with a copy to the Pro Vice Chancellor, Registrar, Controller of Examinations and the Finance Officer.	Prepared and sent.
14.	A brochure on Kannur University shall be prepared. The task is entrusted with the Department of Studies in English and the Department of Mass Communication & Journalism.	Prepared and presented to the NAAC Peer Team.
15.	Decided to print the essential documents for the visit of the NAAC Peer Team.	Printed and presented to the NAAC Peer Team.
16.	Recommendations of the Academic Audit shall be sent to the Heads of the Departments, Course Directors and the Assistant Directors and seek a report on the same urgently.	Sent and reports received.
17.	Work Study done by the Government agencies shall be included as part of the Administrative Audit.	Included.
18.	Recommended to appoint Dr. M. P. Rajan, 'Pratheeksha', Palappuram P.O., Ottappalam, Palakkad – 679103 (Former Academic Consultant, NAAC, Bangalore) as consultant for the activities related to the accreditation of the affiliated colleges.	It was decided to give the responsibility to the member of the IQAC from the category <i>Consultant-Colleges</i> .
19.	Decided to launch a portal on Kannur University Website for the Career Guidance & Placement Cell.	Action initiated. Work in progress.
20.	Decided to conduct a Global Alumni Meet (online). The Students Union is entrusted with the task.	Action initiated. Work in progress.
21.	Decided to initiate more steps to make the	IT Centre initiated more steps in addition

	offices/branches and the teaching departments/centres of the University paper less.	to the ongoing ones.
22.	Registrar to expedite the ongoing steps taken for the centralized data capturing from the teaching departments/centres and various branches with the assistance of the Director, IT.	Action initiated. A meeting of the concerned was held on 17/12/2021.

(Sd/-)

**Director,
IQAC.**