

KANNUR UNIVERSITY
(Internal Quality Assurance Cell)

**Minutes of the meeting of the IQAC, held on 21/06/2023 at 10.30 am in
the Conference Hall 2, Students' Amenity Centre, Thavakkara.**

Members present

1. Prof. Gopinath Ravindran (Vice Chancellor), Chairperson, IQAC (Sd/-)
2. Prof. Sabu A., (Pro Vice Chancellor), Director, IQAC (Sd/-)
3. Prof. Joby K. Jose, Registrar (i/c) (Sd/-)
4. Dr. Seetha Kakkoth, Assistant Professor, Department of Rural & Tribal Sociology (Sd/-)
5. Dr. Nafeesa Baby T. P., Director of Students Services (Sd/-)
6. Dr. Muraleedharan T. K., Associate. Professor, Department of Mathematical Sciences (Sd/-)
7. Prof. Anil Ramachandran, Director, Research & Development Cell (Sd/-)
8. Prof. Anup K., Department of Biotechnology & Microbiology (Sd/-)
9. Dr. Soorej M. Basheer, Associate Professor, Department of Molecular Biology (Sd/-)
10. Dr. Sony Augustine, Assistant Professor, Department of Studies in English (Sd/-)
11. Sri. Sudhakaran. M., Development Officer (i/c) (Sd/-)
12. Dr. Vivek. P., Director, IT Centre (Sd/-)
13. Smt. Priya T. K., Deputy Librarian (i/c) (Sd/-)
14. Sri. Anish Kumar K. P., Asst. Professor, Dept. of Management Studies (Sd/-)

Also present

15. Dr. Pradeepan Periyat, Associate Professor, Department of Environmental Studies (Sd/-)
16. Sri. Karthikeyan P., Asst. Professor, Dept. of Management Studies (Sd/-)
17. Dr. Ramakrishnan T. V., Associate Professor, Dept. of Mathematical Sciences (Sd/-)
18. Dr. Joseph Erinjery, Asst. Professor, Dept. of Zoology (Sd/-)
19. Smt. Bindu. K. P. G., Deputy Registrar, IQAC (Sd/-)

The Director, IQAC reported the following in the meeting.

- i) Submission of the Annual Quality Assurance Reports (AQARs) for 2020-21 and 2021-22. The meeting congratulated the entire team which worked for the collection and submission of data in time.
- ii) Submission of data for the NIRF, ARIIA and THE Impact Rankings. The meeting congratulated the teams which worked for the collection and submission of data for rankings.

- iii) Action initiated to adopt four villages in the Vatakara Block Panchayath as part of the extension activities.

Decisions.

1. All the teachers in the teaching departments shall apply for the research funds from the external agencies.
2. Conference proceedings shall be published as an ISBN book.
3. Teachers shall participate in more number of conferences/seminars, Faculty Development Programmes (FDPs) and research related programmes. Content creation especially e content creation shall also be a priority for teachers.
4. Teaching departments shall take all steps to bring more extra mural funds through major/minor research projects.
5. Steps shall be taken to organize a Research Fest in the month of September/October, 2023. The Director, Research & Development Cell is entrusted with the task.
6. FDPs shall be organized in various faculties. Deans concerned are to coordinate the programmes.
7. Dr. Anil Ramachandran is to send the syllabus framework to all teachers for feedback.
8. Steps shall be taken to document the bio diversity on campuses.
9. Steps shall be taken to collect alumni contribution from the departments/centres and the illustrious alumni of the University. A team is to be constituted for the purpose with Dr. Ramakrishnan T. V., Associate Professor, Dept. of Mathematics as the leader and five other members.
10. Alumni contribution shall be collected from the research scholars @ Rs. 1,000/- (Rupees One Thousand).
11. Sri. Anishkumar K. P., Asst. Professor, Dept. of Management Studies is to be appointed as the Joint Director of the IQAC.
12. The Deputy Librarian is entrusted to coordinate the activities to get the ISBN numbers for the research journals.
13. A policy on the hazardous laboratory waste management is to be formulated. Dr. Pradeepan Periyat, Associate Professor, Dept. of Environmental Studies is to prepare the draft of the policy document before 31/07/2023.
14. The publication of University News Letter is to be restarted. PRO to publish the same before 31/07/2023.
15. The teaching departments and centres are to be visited by a team under the leadership of the Vice Chancellor/Pro Vice Chancellor/Registrar to review the post accreditation progress made in various spheres. The visit shall start from the second week of July, 2023 as per the schedule given below.

Second week of July – Thalassery and Mangattuparamba campuses.

Third week of July – Payyanur and Neeleswaram campuses.

Fourth week of July – Kasargod, Manjeswaram and Mananthavady campuses.

16. Decided to celebrate the institutional day. Further decided to conduct convocation together with the institutional day celebration.
17. The teaching departments and centres shall collect offer/appointment letters from the students and alumni who got placements.
18. A Certificate of Appreciation is to be issued to all members of the teams which worked for the collection and submission of data for various rankings.



VICE CHANCELLOR.