



KANNUR UNIVERSITY

കണ്ണൂർ സർവകലാശാല

Re-accredited by NAAC with 'B++' Grade



Policies of Kannur University

**Internal Quality Assurance Cell (IQAC)
Kannur University**

Quality Policy

Introduction

A quality policy is a statement of interest that assigns with the institutions' purpose and strategic direction, provides an outlook for quality objectives, and explains a commitment to meet applicable requirements as well as to continually improve. To pursue global standards of excellence in all the areas of our academic activities namely teaching, evaluation, research, training and extension and administration and to remain accountable in the core and support functions, through processes of self-evaluation and continuous improvement. It is also intended to assure quality and measurable standards for the undergraduate, post graduate, Research scholars , faculty and staff of the institution. The policy intends to achieve excellence in education. This is carried out by continuous improvement through enhancement in the quality of the services by creating and facilitating a quality culture involving faculty and entire staff.

VISION

To develop quality systems with conscious, reliable and transparent act for attaining best results for academic and administrative performance of the institution and to set benchmarks for periodic evaluation for improvements, significant growth and achievements.

MISSION

- To adopt best practices and quality culture in order to build a healthy academic ambience.
- To be the driving force for escorting in quality to remove deficiencies and enhance quality.
- To encourage Departments to organize Seminars, Workshops, Orientation and Faculty Development Program.
- To prepare the Annual Quality Assurance Report (AQAR) of the University based on the quality parameters/assessment criteria

- To assess the annual progress of Departments and the University through timely internal and external audit.
- To ensure an effective and transparent operations to achieve excellence in Academic, Administrative and Financial activities.
- To assess the annual progress of departments and the Institution through timely reporting
- To strengthen its social relevance by tuning teaching and research to suit local and global social needs.
- To shoulder the responsibility for generation, promotion and continuous improvement of innovations in curricular, co-curricular and extracurricular activities.
- To gather feedback from students, parents and other stakeholders in order to take remedial measures to maintain quality.
- To build association with stakeholders and to stimulate Social Responsibility.
- To promote research in innovative areas which cater the needs of the society.

The Quality Policy of Kannur University is to have its focus on continuously and consistently maintaining quality in Academic and research activities, Administration, Extension and all other areas of intervention. The quality policy further focusses on steps required at Admissions, recruitment and similar steps and imparting continuous training for maintaining the envisaged quality in all walks of activities. Kannur University states to have a standard practice in all its activities, which will help in maintaining quality. The university's approach to maintaining quality utilizes methods for improving the learning system made available to prospective students as well as about assuring quality and standards.

The quality policy further plans for to be inclusive where it is the responsibility of each and every member enrolling the University system to become a part of the quality maintaining team. Kannur University emphasises quality maintenance in each and every area of its intervention in serving the society for strengthening higher education in the country.

Objectives

- To implement systems for quality management in different phases on the basis of goals and objectives periodically.
- To propagate and maintain quality as culture in tune with the mission and vision of the institution.
- Timely assessment of quality management through national and international accreditation bodies.
- Training to the students, faculty and staff community to achieve global competency.
- To fulfil the expectations of the stakeholders and beneficiaries.
- To empower the faculty and staff by updating the knowledge time to time.

Teaching and Evaluation

The University is accountable to its stakeholders for the quality and standards of its academic programs. The primary responsibility of maintaining high standards of academic quality is entrusted with various Academic bodies of the University, which is to be constituted with eminent academics of high integrity and accountability. Processes of self-evaluation and continuous improvement are followed to achieve global standards of excellence in teaching, research, consultancy and continuing education. The University must hold the quality of learning and teaching experiences, particularly that high quality curriculum, materials, environments, courses and services and teaching practice that support student learning. Student experiences in all aspects are considered with significance in the evaluation of course, learning and teaching quality and infrastructure. The desired standards and outcomes are achieved through Course design, delivery and support mechanisms.

It is mandatory to revise the curriculum of each and every course periodically after every three years. Examination question papers are set as per following the principles of Bloom taxonomy. Internal assessment system is perfectly transparent and students' grievance cell exists in practice.

The implementation of the quality directives of the appropriate academic bodies is the responsibility of all those who are in the teaching and learning side, i.e., mainly Teachers and students and all those who support them. It is the primary responsibility of the teaching staff to give attention to the feedback from the students which is having high relevance as the process of quality maintenance is always participatory. In general responsibility for quality is shared by all

staff and students. The authority to make decisions should be exercised at the appropriate level and individuals are enabled to exercise executive responsibility for certain processes or protocols where this is a part of their substantive role (eg. faculty Head of Quality). Students have a responsibility to contribute their views through their programme and school representatives, through participation in quality management processes such as periodic review and validation, and through module and course level surveys.

Participation by students is a key element of quality management processes and is used to inform the development, improvement and enhancement of the academic provision. Student engagement in academic quality takes a number of forms including involvement in validation and periodic review events, module evaluation and committee representation, and takes place both directly and through the student representative system. There will be appropriate mechanism to ensure the feedback of students including surveys at appropriate level. The University is committed to responding to student feedback and sets benchmarks against which to measure this feedback.

Administration Quality

Maintaining quality in academics depends on quality administrative practices. While supporting high quality academic activities of the University, the administrative system in the University is expected to engage in reflective practice and critical self-evaluation. Sharing of good practice, and responsiveness to the ideas of others, are central features of enhancement. The continuous enhancement of quality also depends upon the individual efforts of university staff. The development of staff is actively promoted and supported through a range of professional development opportunities. The administrative system in the University needs to get exposed to the latest trends and for that training component in different sections of administrations plays a pivotal role. Authorities need to frame a standard operating protocol for the staff to extend high quality administrative support. Delivering quality academic programs is time bound and so the administrative system is expected to maintain this time frame. In addition to their support in academics, the administration is expected to serve the community with utmost quality and integrity while meeting the requirement in higher education and research. The university is committed to responding in a timely manner to the views of all stakeholders, including students, staff, external examiners, employers and Professional Statutory and Regulatory Bodies, and to the prompt resolution of issues.

All the procedures need to be reviewed and revised as and when required. Activities which support the maintenance of academic standards include external representation on validation and review panels, external examiner arrangements and programme monitoring, including analysis of data on student achievement.

Research, Consultancy and Extension activities.

Kannur University ensure the requirements for the promotion and administration of not only the externally funded research projects/ state government and other sponsored programmes, but also motivate the post graduate students to do their internship in leading National Institutions or collaboration with Industries. Policy on research aims to strive the University to be a hub of excellence with various centres for scholarly work by promoting research in various fields of day-to-day life, social impacts, pharmacological aspects, economically bound and application oriented advance technologies from grass level to the space, both in academic and in product oriented sides. The growth in scientific knowledge is attributed to the eagerness for discovery and has an impact on social and economic developments. Science, technology and innovation is often initiated at the University research.

Research and developmental activities create and disseminates new knowledge in range of fields, promotes innovation and these will motivate better learning and thereby teaching among faculties and students of our University as these are often included in the courses. As far as we are concerned: Research is the inspiration of knowledge that brings new energy, builds facilities, encourage publications, engage in active collaborations and be the part of society

The purpose of the Research Policy is to create a vibrant atmosphere of research among faculty and researchers. The policy shall serve as an overall framework within which research activities may be carried out.

The implementation of Research Policy shall be carried out by the Directorate of Research. The Research Policy shall have a research advisory body to function under Director.

Faculty members of the University Departments and Colleges as research centres are expected to undertake research, leading to filing of patents, publication in reputed journals and presentations in conferences of socially useful outcome and other similar research activity. Research output shall be considered as one of the criteria for faculty recruitment and promotion along with other academic credentials.

Overall management of research activities is coordinated by Directorate of Research. Deans of faculty and individual Doctoral Committee shall maintain the quality of research.

The researchers are having freedom to choose their own topics of research. For the promoting research the University creates conducive atmosphere for carrying out research. At present the University is not fully supporting all research by in terms of finance, but encourage externally funded projects from various agencies. It shall allocate the space, facilities and other resources for research programmes. It shall also provide technical know-how and other administrative support to researchers for writing research proposals, reports, publications, patent filing, etc.

The University is encouraging collaboration with different international and National Institutions to expertise the scholars in different areas. It shall also recognise the worthy R&D organisations for doctoral research and build bridges between them. The University is encouraging the researchers to patent their research work.

The University-Industry Interaction is the demand of the day. For better contribution to the society, the University and the industry have to closely work. Industries and business organisations are facing various kinds of problems. Most of them can have pilot planting solutions by the University. The doors of the University are open for such socially important projects of industries.

Through the Directorate of International studies, the University welcomes foreign students to peruse their doctoral studies at the University.

As a part of the policy, university shall arrange a fast track mechanism for endorsement and submission of the projects to the funding agencies. This will help interested faculty members to attract grant from funding sources. Similar mechanism will be also maintained for transfer of funds to the Principal Investigators, submission of annual reports and audited statements of expenditure and utilization certificate to the funding agency.

Execution of outreach programmes and extension activities are to be conducted to cater the needs of social and economic issues, thereby implementing the scientific findings of the Research in the university to the society

Implementation of Quality Policy

- Quality policy will be implemented and maintained by internal quality assurance cell (IQAC) of the institution.
- IQAC will continuously observe the improvement of quality as per the various measurable parameters of evaluation.
- IQAC will focus on the improvement of quality and productivity in both academic and administration.

Admission process

Admissions for all courses are to be conducted via Entrance examination. Entrance tests are the most appropriate source of judging the conceptual approach of students. The entrance test provides transparency in admission process and also all students get equal opportunities to compete.

Teachers Quality

Recruitment of faculty is the process of providing an adequate number of quality applicants followed by selection through the process of choosing only high-quality candidates from among the assembled applicants. Identifying and selecting highly qualified individuals to facilitate learning/research in a productive and academically enriching classroom environment is integral to satisfy the need for capable teachers and fulfilling the requirements