



KANNUR UNIVERSITY

Internal Quality Assurance Cell

Minutes of the online meeting of the IQAC, the Convenors of the Sub Committees and the Members of the Syndicate to supervise the activities related to NAAC accreditation, held on 15/10/2020.

Present

1. Prof.Gopinath Ravindran (Vice Chancellor), Chairman, IQAC.
2. Dr.Ashraf T P, Member, Syndicate
3. Sri. Pramod Kumar K V, Member,Syndicate
4. Registrar (i/c).
5. Dr. Sabu A, Director, IQAC, (Asso. Prof), Department of Biotechnology & Microbiology.
6. Director, IT Center.
7. Development Officer.
8. Dr. U. Faisal, (Asso. Prof), Department of Management Studies.
9. Dr. Joby K Jose, (Asso. Prof), Department of Statistical Sciences.
10. Dr. B. Bindu, (Asso. Prof), Department of Anthropology.
11. Dr. Baiju. K.V, (Asst. Prof), Department of Chemistry.
12. Dr.Anil Ramachandran, (Asst. Prof), School of Physical Education and Sports Sciences.
13. Dr. Muraleedharan.T.K, (Asso. Prof),Department of Mathematical Sciences.
14. Dr. Soorej. M. Basheer,(Asso. Prof), Department of Molecular Biology.
15. Dr. Seetha Kakkoth, (Asst. Prof), Department of Rural & Tribal Sociology.
16. Dr. C. Sadasivan, (Prof.), Department of Biotechnology & Microbiology.
17. Dr. Kunhammad K K, (Asst. Prof), Department of English.

Decisions

1. Extended the deadline for submission of inputs for AQAR 2018-19 to 17.10.20.
2. Director IQAC to inform all HoDs to update the first page of publication and submit the Same electronically by 30.10.2020 to Dr. Baiju K V.
3. Decided to submit the AQAR 2018-19 by 22.10.20.
4. Registrar to communicate the nomination of the Chairperson of the University Union to the Subcommittee for the criterion V today itself (15.10.2020).

5. Decided to send the order appointing the Placement Coordinator by 15.10.2020.
6. Action to be taken on detailed proposal for procuring Language software and hardware to be sent to Director, IQAC by 21.10.20, 10.30 am.
7. Decided to convene a meeting of the HoDs in the second week of November to discuss the issues related to extra mural research projects.
8. Decided to submit all proposals at least one day before the meeting along with agenda for detailed discussion by members.
9. Decided to write to HoDs to take steps for more extension activities and enter into MoUs with other Institutions.
10. Decided to initiate the Earn While You Learn programme in Library, Science Departments and Stores on a trial basis. Dr. Anil Ramachandran to prepare and distribute the detailed revised report.
11. Decided to form a committee for drafting a Code of Conduct hand book under the convenorship of Dr. Hareendran P, Asst. Professor, Dept of Rural and Tribal Sociology. Dr. Sini M, Asst. Professor, Dept. of Anthropology and Dr. Joseph Erinjery, Asst. Professor, Dept. of Zoology will be the members of the committee.
12. Draft proposal for Postdoctoral fellowship programme to be submitted in the next meeting.
13. Decided to entrust Dr. C Sadasivan, Prof., Dept. of Biotechnology & Microbiology to prepare the modalities for recruiting Postdoctoral fellows and inviting Emeritus Professors.
14. Decided to organize a webinar on higher education opportunities in France under the convenorship of Dr. Soorej M Basheer.
15. Decided to organize an awareness programme on NAAC Accreditation. Director IQAC is entrusted with the task.
16. Decided to provide ID cards to all newly admitted students within 10 days of admission. Registrar to take necessary action.
17. Next meeting will be on 30.10.2020 at 11 am.
18. The minutes is approved.

Sd/-
Vice Chancellor