



KANNUR UNIVERSITY

Internal Quality Assurance Cell

Minutes of the online meeting of the IQAC held on 06/01/2021.

Members present

1. Prof.Gopinath Ravindran (Vice Chancellor), Chairman, IQAC.
2. Registrar (i/c).
3. Dr. Sabu A, Director, IQAC, (Prof.), Department of Biotechnology & Microbiology.
4. Director, Research Directorate.
5. Director, IT Cell.
6. Director of Students Services.
7. Development Officer.
8. Dr. K. Gangadharan, (Prof.), Department of Economics.
9. Dr. Kunhammad. K.K (Asst. Prof.), Department of English.
10. Dr. B. Bindu, (Asso. Prof.), Department of Anthropology.
11. Dr. Baiju. K.V, (Asst. Prof.), Department of Chemistry.
12. Dr. U. Faisal, (Asso. Prof.), Department of Management Studies.
13. Dr. Muraleedharan.T.K,(Asso. Prof.),Department of Mathematical Sciences.
14. Dr. N Sajan, Cunsultant-Colleges.
15. Dr. Wilson V A, Asst.Prof, School of Physical Education and Sports Sciences.

Also Present

16. Sri. Pramod Kumar. K.V, Member, Syndicate.
17. Dr.Anil. R, (Asst.Prof.), School of Physical Education and Sports Sciences.
18. Dr. Soorej. M. Basheer,(Asso.Prof.), Department of Molecular Biology.
19. Dr. Seetha Kakkoth, (Asst.Prof.), Department of Rural & Tribal Sociology.
20. Dr. C. Sadasivan, (Prof.), Department of Biotechnology & Microbiology.
21. Sri. Anish Kumar K.P (Asst. Prof.), Department of Management Studies.
22. Sri. Hareendran. P (Asst. Prof.), Department of Rural & Tribal Sociology.
23. Smt. Priya T K, (Deputy Librarian).
24. Dr. Shima P D. (Asst.Prof.), Department of Chemistry.
25. Dr. T. K. Prasad (Asso. Prof.), Department of Geography.
26. Dr. Jayapal G (Asso. Prof.), Department of Geography.
27. Finance Officer.

Decisions.

1. Decided to complete the submission of AQAR 2019-20 by the end of January 2021. Prof. Sabu A., Director, IQAC is entrusted with the task.
2. Head, Department of Anthropology is to revise the SAP-II project to get the fund released from the UGC. Proposal with regard to this is to be placed before the next meeting of the Syndicate.
3. Prof. Anoop K., Department of Biotechnology and Microbiology, is to submit the proposal for DBT BUILDER program before 31.01.2021.
4. All HoDs are required to follow directions from the IQAC for submission of project proposals to various funding agencies.
5. Dr. Kunhammad K. K., Dept. of English is to submit the final report on revised guidelines for admission to Kannur University academic programmes before 20.01.2021.
6. All members of the subcommittees of the IQAC are directed to attend the meetings of the respective committees without fail.
7. Budget allocation from *Haritha Keralam* will be utilized for initiating campus beautification program.
8. Common design for sign boards will be placed in the next meeting of the IQAC. Dr. Anil Ramachandran is to report in the next meeting.
9. Decided to place the proposed works in connection with the NAAC Peer Team visit to the next meeting of the Syndicate. After approval, the works will be executed by the University.
10. Installation of CCTV cameras is to be completed before the next meeting of the IQAC. Proposal for the same shall be vetted by Director, IT cell.
11. Decided to sanction Rs 5000/- to all departments with a scope for campus placement for the preparation of placement brochure.
12. Decided to sign MoU with North Malabar Chamber of Commerce and Industry on 08.01.2021.
13. Decided to submit the draft rules/guidelines for the alumni association before 15.01.2021 and to register the Alumni Association on or before 31.01.2021.
14. Deputy Librarian is to submit a report on orientation programme on e-resources.
15. All academic documents prepared by the departments are to be checked for plagiarism by the HoD concerned.
16. Decided to launch the new website of the University by 01.02.2021.
17. Registrar will write to all HoDs to collect a list of accumulated e-wastes from all departments.
18. Decided to reallocate required furniture to the Dept. of Physics before 10.01.2021.
19. Activities related to the publication of journals are to be finalized by 15.01.2021.
20. Prof. Sadasivan, Dept. of Biotechnology & Microbiology is to take steps to restructure the Intellectual Property Rights (IPR) cell.
21. Campus Directors are to submit requirement for fire extinguishers, water purifiers/dispensers, napkin vending machines and incinerators within two days.
22. Minutes is approved for implementation.

**Sd/-
Vice Chancellor.**