



KANNUR UNIVERSITY

Internal Quality Assurance Cell

Minutes of the online meeting of the IQAC held on 25.02.2021 at 10.30 am.

Members Present

1. Prof. Gopinath Ravindran (Vice Chancellor), Chairman, IQAC.
2. Registrar (i/c).
3. Director, Research Directorate.
4. Director of Students Services
5. Development Officer.
6. Prof. K. Gangadharan, Department of Economics.
7. Dr. Kunhammad. K.K., Asst. Prof., Department of Studies in English.
8. Dr. B. Bindu, Asso.Prof., Department of Anthropology
9. Dr. Baiju. K.V., Asst. Prof., Department of Chemistry
10. Prof. U. Faisal, Department of Management Studies
11. Dr. Wilson V. A., Asst. Prof, School of Physical Education and Sports Sciences
12. Adv. Hassan M. K., Chairperson, Kannur University Students Union
13. Prof. Sabu A., Director, IQAC

Also Present

14. Sri. Pramod Kumar. K.V., Member, Syndicate
15. Dr. Anil. R, Asst. Prof., School of Physical Education and Sports Sciences
16. Dr. Soorej. M. Basheer, Asso. Prof, Department of Molecular Biology
17. Prof. C. Sadasivan, Department of Biotechnology & Microbiology
18. Sri. Anish Kumar K.P., Asst. Prof., Department of Management Studies
19. Smt. Priya T. K., Deputy Librarian
20. Dr. Jayapal G., Asst. Prof., Department of Geography
21. Finance Officer.
22. Prof. Anup Kumar K., Department of Biotechnology & Microbiology
23. Dr. E. Jayadevi Variyar, Asso. Prof., Department of Biotechnology & Microbiology
24. Smt. Rafseena. M., Asst. Prof., Department of Studies in English
25. Dr. Joseph J. Erinjeri Asst. Prof., Department of Zoology

Decisions.

1. Decided to approve the draft of the Bye-Law of the Alumni Association.
2. Decided to approve the draft report of the Admission Process Review Committee of Kannur University.

3. Decided to submit the detailed proposals for starting journals to IQAC by 26/02/2021. Also decided to get the consent of the external members of the Editorial Board within one week. Further decided to publish the first issue of the journals by the second week of June 2021.
4. Decided to convene a separate meeting to review the progress of activities related to infrastructure on 26/02/2021 at 11 a.m. Further decided to invite Dr. Sunil Kumar. R. K., Director, IT Cell to that meeting.
5. Decided to prepare a schedule for the Department Level presentation and to review the activities in the departments in connection with the NAAC Peer Team visit, by next week. The duration of presentation shall be 10 minutes and the same shall be based on 7 criteria of the AQAR.
6. Decided to entrust Dr. Bindu B., Dept. of Anthropology to submit a revised proposal for SAP – II for the Dept. of Anthropology before the next meeting of IQAC.
7. Decided to prepare guidelines for fixing the newly designed sign boards and circulate the same to the stakeholders. Dr. Anil R., Convener of the Sub – Committee for Criterion IV (Infrastructure & Learning Resources) is entrusted with the task.
8. Decided to convene a meeting of the concerned on 06/03/2021 regarding the Alumni Association. Also decided to complete the registration process of the Alumni Association by 12/03/2021.
9. Decided to entrust the Deputy Registrar, Planning & Development Branch to conduct a verification of the unaccounted e-waste on all campuses.
10. Decided to allot office space for IPR Cell at the Research Directorate.
11. Decided to place all the Policy Documents before the Syndicate meeting for approval.
12. Decided to entrust Dr. Sreebitha P.V., Associate Professor, Dept. of Studies in English to prepare the draft of the Transgender Policy of Kannur University. Dr. Sreebitha P.V. is to suggest the names of the members to be included in the committee, as per the State / Central government guidelines in this regard.
13. Decided to convene a meeting regarding the implementation of the Unnath Bharath Abhiyan programme before 15/03/2021. Dr. Jayapal G., Coordinator of the programme is entrusted to convene the meeting.
14. Decided to entrust the Registrar to conduct Administration Audit within 2 months.
15. Decided to constitute a committee under the convenership of the Director, IQAC with all the conveners of the Sub Committees for the 7 Criteria of the AQAR as members, for the preparation and submission of the SSR.
16. Decided to conduct programmes with regard to the National Science Day (28th February) as given below.
 - Quiz programmes – 1st week of March 2021 – Dr. Soorej M. Basheer, Dept. of Molecular Biology is entrusted.
 - Webinar – 27th February, 2021 – Dr. Baiju K.V., Dept. of Chemistry is entrusted.

Sd/-
Vice Chancellor.