



KANNUR UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL

Minutes of the online meeting of the IQAC held on 09/09/2021 at 11 am.

Members Present.

1. Prof. Gopinath Ravindran, Vice Chancellor, (Chairperson, IQAC)
2. Prof. Sabu A., Pro Vice Chancellor, (Director, IQAC)
3. Registrar (i/c)
4. Development Officer
5. Director, Research Directorate
6. Smt. Raheena K. V., Director of Students Services (i/c)
7. Prof. K. Gangadharan, Department of Economics
8. Dr. Muraleedharan T. K., Asso. Prof., Dept. of Mathematical Sciences
9. Dr. N. Sajan, Consultant-Colleges
10. Dr. B. Bindu, Asso.Prof., Department of Anthropology
11. Dr. Baiju. K.V., Asst. Prof., Department of Chemistry
12. Prof. U. Faisal, Department of Management Studies
13. Dr. Wilson V. A., Asst. Prof., School of Physical Education and Sports Sciences
14. Adv. Hassan M. K., Chairperson, Kannur University Students Union
15. Dr. Kunhammad K. K., Asst. Prof., Department of Studies in English

Also Present.

1. Dr. T. P. Ashraf, Member, Syndicate
2. Dr. Anil R., Asso. Prof., School of Physical Education and Sports Sciences
3. Dr. Soorej M. Basheer, Asso. Prof., Department of Molecular Biology
4. Sri. Anish Kumar K.P., Asst. Prof., Department of Management Studies
5. Smt. Priya T. K., Deputy Librarian
6. Dr. Jayapal G., Asso. Prof., Department of Geography
7. Finance Officer
8. Dr. Pradeepan Periyat, Asso. Prof, Department of Environmental Studies
9. Dr. K. P. Manoj, Director, Physical Education
10. Dr. Sreebitha P. V., Asso. Prof., Department of Studies in English
11. Dr. Seetha Kakkoth, Asst. Prof., Department of Rural & Tribal Sociology
12. Prof. C. Sadasivan, Department of Biotechnology & Microbiology

Director, IQAC reported the progress of activities vis-à-vis the Cycle 2 of the NAAC accreditation / the visit of the NAAC Peer Team. Detailed discussion was held on the qualitative metrics.

Decisions.

1. Decided that the Pro Vice Chancellor and the 7 criteria conveners shall visit the Kannur University campuses to review the preparedness vis-à-vis each criterion and to give necessary guidance to the concerned for the remaining activities. The current state of the usage of the Learning Management System will also be verified. The visit will commence on 13.09.2021. The Director of Physical Education shall also join the team.

2. Decided to recommend that courses in Gender Studies, Women's Writing, Environmental Studies, Human Values etc. which are now part of particular programs be offered as open electives. Prof. Sadasivan C., Department of Biotechnology & Microbiology shall prepare a list of such courses and forward to the Vice Chancellor urgently.
3. Prof. Sadasivan C. is to prepare a draft concept note on curriculum revision with the assistance of Dr. Jayaprakash R. K., School of Pedagogical Sciences and forward to the Vice Chancellor at the earliest.
4. Badminton courts and halls for Yoga are to be set up on all campuses. Director of Physical Education is entrusted with the task.
5. Decided to arrange an internal presentation based on the SSR about the infrastructure.
6. Works related to the fixing of sign boards shall be completed by 23.09.2021.
7. Registrar to prepare a policy document on the maintenance of infrastructure and circulate to the Heads of the Departments, Course Directors, Assistant Directors etc.
8. A booklet/brochure on the facilities for the sports and cultural activities are to be prepared at the earliest. Director of Physical Education is entrusted with the task.
9. A booklet on the activities of the Students Union during the assessment period shall be prepared. The Chairperson of the Students Union is entrusted with the task.
10. A common notification for the appointment of doctors and nurses on all campuses shall be issued.
11. Maps of each campus shall be prepared. Department of Geography is entrusted with the task.
12. Boards displaying the details of various statutory bodies, committees etc. are to be fixed.

13. All criterion conveners are to prepare a report on the aspects related to their criterion and send to the Vice Chancellor by 13/09/2021 with a copy to the Pro Vice Chancellor, Registrar, Controller of Examinations and the Finance Officer.
14. A brochure on Kannur University shall be prepared. The task is entrusted with the Department of Studies in English and the Department of Mass Communication & Journalism.
15. Decided to print the essential documents for the visit of the NAAC Peer Team.
16. Recommendations of the Academic Audit shall be sent to the Heads of the Departments, Course Directors and the Assistant Directors and seek a report on the same urgently.
17. Work Study done by the Government agencies shall be included as part of the Administrative Audit.
18. Recommended to appoint Dr. M. P. Rajan, 'Pratheeksha', Palappuram P.O., Ottappalam, Palakkad – 679103 (Former Academic Consultant, NAAC, Bangalore) as consultant for the activities related to the accreditation of the affiliated colleges.
19. Decided to launch a portal on Kannur University Website for the Career Guidance & Placement Cell.
20. Decided to conduct a Global Alumni Meet (online). The Students Union is entrusted with the task.
21. Decided to initiate more steps to make the offices/branches and the teaching departments/centres of the University paper less.
22. Registrar to expedite the ongoing steps taken for the centralized data capturing from the teaching departments/centres and various branches with the assistance of the Director, IT.

Sd/-

Vice Chancellor