



KANNUR UNIVERSITY

(Internal Quality Assurance Cell)

Minutes of the online meeting of the IQAC, held on 08/12/2021.

Members present.

1. Prof. Gopinath Ravindran (Vice Chancellor), Chairperson, IQAC.
2. Prof. Sabu A., (Pro Vice Chancellor) Director, IQAC.
3. Prof. Joby K. Jose, Registrar (i/c).
4. Prof. Anil R., Director, Research Directorate.
5. Dr. Sunil Kumar R. K., Director, IT Centre.
6. Dr. Nafeesa Baby T. P., Director of Student Services.
7. Smt. Priya T. K., Deputy Librarian.
8. Dr. Soorej M. Basheer, Associate Professor, Dept. of Molecular Biology.
9. Sri. Anish Kumar K. P., Asst. Professor, Dept. of Management Studies.
10. Dr. Seetha Kakkoth, Asst. Professor, Dept. of Rural & Tribal Sociology.
11. Prof. Anup K., Dept. of Biotechnology & Microbiology.
12. Dr. Sony Augustine, Asst. Professor, Dept. of Studies in English.
13. Dr. Muraleedharan T. K., Associate Professor, Department of Mathematical Sciences.
14. Adv. Hassan M. K., Chairperson, Kannur University Students Union.
15. Sri. C. Jayachandran, Mascot Industries.

Also present.

16. Prof. Sadasivan C., Dept. of Biotechnology & Microbiology.

Decisions

- 1) Decided to entrust the Director of Student Services (DSS) to conduct a Global Alumni Meet in the middle of 2022.
- 2) Prof. C. Sadasivan, Dept. of Biotechnology & Microbiology is to prepare and submit the syllabi for Open Elective Courses by 10/01/2022. A committee is to be constituted in this regard with Prof. C. Sadasivan, as Coordinator and Sri. Karthikeyan P, Asst. Professor, Dept. of Management Studies and Campus Directors of Palayad and Mangattuparamba campuses as members.

- 3) Decided to entrust the Registrar to prepare and circulate the draft Policy Document on Asset Maintenance by 10/01/2022.
- 4) Sri. Anishkumar K. P., Coordinator, Career Guidance and Placement Cell is entrusted to launch the portal for the Cell by 10/01/2022 with the support of the IT Centre.
- 5) Decided to entrust Prof. Anil R., Director, Research Directorate to prepare and submit a proposal by 31/12/2022 on conducting Convocation.
- 6) Decided to entrust Dr. Muraleedharan T. K., Associate Professor, Dept. of Mathematical Sciences and Dr. Sunil Kumar R. K., Director, IT Centre to prepare an electronic format of Self Appraisal Report of teachers by 10/01/2022.
- 7) Decided that all the publications, research papers etc. submitted to the University by the members of faculty and Research Scholars for various purposes shall be in machine readable format for the purpose of plagiarism checking.
- 8) IQAC is to initiate steps to conduct workshop on prevention of plagiarism.
- 9) The meeting congratulated Dr. Soorej M. Basheer, Associate Professor, Dept. of Molecular Biology and Dr. Joseph Erinjery, Asst. Professor, Dept. of Zoology for having won Research Grants of the Science and Engineering Research Board (SERB), Department of Science & Technology, Govt. of India.
- 10) Decided to entrust all Criterion Conveners to prepare and submit future plan of actions on the basis of the NAAC Peer Team Report within 10 days.
- 11) Decided to entrust Dr. Soorej M. Basheer, Associate Professor, Dept. of Molecular Biology to forward a draft on constituting the Admission Cell / Directorate.
- 12) The Deputy Librarian is entrusted to coordinate the activities related to publication of Journals.
- 13) Decided to entrust Sri. Anish Kumar. K. P., Coordinator, Career Guidance and Placement Cell to coordinate with the leaders of industries the matters related to Campus Placement. Further, Sri. Anish Kumar K. P. is to submit a report in this regard by 10/01/2022.

Vice Chancellor